

Fen Ditton Parish Council

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Parish clerk: Mrs Sarah Smart, Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

All members of the Council are summoned to attend the Virtual Annual Meeting of Fen Ditton Parish Council on Tuesday, 5th May, 2019 at 7.30 p.m. for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below:

Webex meeting link:

<https://meetingsemea16.webex.com/meetingsemea16/j.php?MTID=md8ba3717ff351175b79001b3dc63eba2>

Members of the public are invited to address the meeting between 7.30 p.m. and 7.45 p.m.

Sarah Smart
Clerk

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only.

- 1/1 To elect a chairman
- 2/2 To receive apologies
- 3/3 To elect a vice-chairman
- 4/4 To appoint councillors/representatives to the following responsibilities and appointments:
 - i. Cemetery
 - ii. Conservation
 - iii. Crime and Welfare
 - iv. Finance
 - v. Highways and Transport
 - vi. Website
 - vii. Newsletter
 - viii. Planning
 - ix. Strategic planning
 - x. Marshalls Consultative Committee
 - xi. Church Hall committee liaison
 - xii. Tree warden
 - xiii. Elizabeth March Foundation
 - xiv. Quy Fen Trust
 - xv. Responsible Financial Officer
 - xvi. School liaison officer
- 5/5 Open forum for members of the public
- 6/6 To approve the Minutes of the meeting held on 7th April, 2020
- 7/7 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda

- 8/8* Clerk's report and matters arising from the Minutes
- i. Cemetery extension
 - ii. Speed reducing gate on High Ditch Road
 - iii. Telephone kiosk
 - iv. Annual Parish Meeting
 - v. Internet banking
- 9/9 To approve payments made during the month and accounts for payment:
- | | Cheq. No | Amnt |
|-------------------------------|----------|--------|
| British Telecommunications | DD | 41.68 |
| Hayden Woodruff – bus shelter | 101681 | 15.00 |
| Mark Sturmeay - churchyard | 101682 | 335.00 |
| Came & Co - insurance | 101683 | 681.91 |
| CGM | 101684 | tbn |
| HM Revenue & Customs | 101685 | tbn |
| Sarah Smart – April salary | 101686 | tbn |
- 10/10 To note money received
SCDC – precept: £7250
- 11/11 To receive report from County Councillor
- 12/12 To receive report from District Councillors
- 13/13 To consider following planning applications and tree works applications
- | | | |
|------------------|------------------------------|---|
| 20/01409/HFUL | 30 Green End | Replacement windows and doors plus construction of first floor front facing balcony |
| S/2682/13/COND57 | Land north of Newmarket Road | Toucan Crossing |
| S/1096/19/COND2 | Land north of Newmarket Road | Materials |
- 14/14 Planning application responses from SCDC
- 15/15 To receive end of year financial information
- i. Final quarter and end of year expenditure and income
 - ii. To receive and approve bank reconciliation to 31st March, 2020
- 16/16 To approve Annual Return for 2019/2020
- i. Annual Governance Statement
 - ii. Accounting Statement
- 17/17 To consider proposal to take action towards repairs necessary on the church wall
- i. Instruct structural consultant to examine further damage
 - ii. Obtain estimates for repairs
- 18/18 To consider co-option applications
- 19/19 To consider temporary diversion of footpaths no. 1 and Fen Ditton no. 9 to the rear of Newmarket Road park and ride along the disused railway line – extension to existing order 2019/582
- 20/20 To consider grant application by a group of villager known as 75 Years On
- 21/21 To receive correspondence
- 22/22 To accept notices and matters for the next agenda
- It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully agree any matter that is not on the agenda.

The next meeting of the Council will be held on Tuesday, 2nd June, 2020 at 7.30p.m.