

Fen Ditton Parish Council

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Parish clerk: Mrs Sarah Smart, Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

All members of the Council are summoned to attend the monthly meeting of Fen Ditton Parish Council on Tuesday, 7th September, 2021 at 7.30 p.m. **in the church** for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below.

Members of the public are invited to address the meeting between 7.30 p.m. and 7.45 p.m.

Sarah Smart
Clerk

A G E N D A

LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. * indicates an agenda item for reporting only

- 1/88 To receive apologies
- 2/89 Open forum for members of the public
- 3/90 To approve the Minutes of:
 - i. the monthly meeting on 3rd August, 2021
- 4/91 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda
- 5/92* Clerk's report and matters arising from the Minutes
 - i. Replacement trees
 - ii. Entrance gate on High Ditch Road
 - iii. Litter bin –
 - a. High Street
 - iv. Update on webinar on preferred options for the Greater Cambridge Local Plan
 - v. Casual vacancy
 - vi. SCDC Zero Carbon Grant 2021 – Six free trees application submitted for planting on recreation ground/cemetery boundary

- 6/93 To approve payments made during the month and accounts for payment:

	Cheq.	Amnt
	No	
British Telecommunications	DD	28.41
Haven Power – street lights	DD	16.36
Hayden Woodruff – bus shelter	101788	15.00
Buchans – verges, churchyard, cemetery, recreation ground, cricket outfield,	101781	1294.29
Fen Ditton Village Hall – public meeting with Anglian Water	101789	35.00
Kevan Witt Associates (2012) Ltd – pavilion plan survey	101790	1434.00
Hayden's – pavilion plan survey	101791	677.70
Sth Cambridgeshire District Council – waste collection 01.04.21 to 30.03.2022	101792	587.60
HM Revenue & Customs	101793	117.60
Sarah Smart – August salary	101794	470.23

- 7/94 To note money received
Cemetery fees: £45 (July);
- 8/95 To receive report from County Councillor
- 9/96 To receive report from District Councillors
- 10/97 To consider following planning applications and tree works applications
- | | | |
|------------------|---|--|
| 21/03583/FUL | Land south of Low Fen Drove Way | Retention of 7 boreholes and associated headworks until December 2024 |
| S/1096/19/COND4A | Wing Development north of Newmarket Road | Submission of details required by condition 4 (External Lighting) of planning permission S/1096/19/REM |
| 21/03201/S73 | Orchard House, High Ditch Road | Variation of condition 2 (approved plans) of reserved matters application S/1425/15/RM (Reserved matters application for two dwellings and access (Access Appearance Landscaping Layout and scale) to revise the line of the front boundary between Orchard House and Plot 1, to move the access to plot 1 by 3m to the west and widening access by 9.8m |
| 21/03690/S73 | Orchard House, High Ditch Road | Variation of condition 1 (approve details) of outline planning permission S/2296/14/OL (Erection of two dwellings with parking and access following demolition of existing garage) to revise the line of the front boundary between Orchard House and Plot 1, to move the access to Plot 1 by 3m to the west and widening the access by 9.8m |
| 21/03656/HFUL | 80 Horningsea Road | Erection of a conservatory to the side of the property |
| 21/03562/CTY | Land between Ditton Walk and Fen Road across Ditton Meadows and the River Cam | Discharge of Condition 7, lighting specification, for new pedestrian and cycle bridge across the River Cam, including access ramps, lighting, steps, paths to the public highway, landscaping, replacement of the jetty, and flood compensation areas |
| 21/03689/LBC | 16 High Ditch Road | Replacement of existing glazing with 14mm slim double glazing |
- 11/98 Planning application responses from SCDC:
None
- 12/99 To consider whether to proceed with installation of water fountain
- 13/100 Local Highway Improvement scheme 2022/2023
- i. To consider whether to apply by closing date of 30th September 2021
 - ii. To consider what to apply for if i above approved.
- 14/101 Finance:
- i. to receive financial report to 30th June, 2021
- 15/102 Fireworks:
- i. To agree date for firework display
 - ii. To agree expenditure for fireworks
 - iii. To agree allocation of monies raised
- 16/103 To consider request to install parking bollard on parish council property

- 17/104 To receive all updated information re installation of a defibrillator and for any queries to be discussed – If necessary any decision to purchase to be made at the October meeting following proper process.
- 18/105 Pavilion redevelopment:
Report of any progress/meetings held
- 19/106 To arrange to meet to discuss boundary of cemetery and Stanbury Close
- 20/107 Cambridge Water Treatment Plant relocation consultation
To consider, in support of Horningsea Parish Council, arranging a meeting with District and County Councillors to raise questions and concerns of residents and neighbouring parish councils about North East Cambridge Area Action Plan and Cambridge Waste Water Treatment Plant Relocation and to request Lucy Frazer MP to chair such a meeting.
- 21/108 To receive progress report on project to repair cemetery wall
To consider quotes:
i. for specification and sufficient information to submit an application for Listed Building Consent to SCDC, a Diocesan Faculty and quotes from builders
ii. for submission of information to SCDC, Diocese and builders
- 22/109 To discuss draft specification of office space at Marleigh
- 23/110 To agree to engage Wellers Hedley in matters relating to agreement for office space at Marleigh as per s.106.
- 24/111 To receive correspondence
- 25/112 To accept notices and matters for the next agenda
It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully agree any matter that is not on the agenda.

The next meeting of the Council will be held on Tuesday, 5th October, 2021 at 7.30p.m.