

# Fen Ditton Parish Council

[www.fenditton-pc.org.uk](http://www.fenditton-pc.org.uk)

e.mail: [clerk@fenditton-pc.org.uk](mailto:clerk@fenditton-pc.org.uk) Tel: 01223 862687

**Parish clerk:** Mrs Sarah Smart, Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

All members of the Council are summoned to attend the monthly meeting of Fen Ditton Parish Council on Tuesday, 2<sup>nd</sup> November, 2021 at 7.30 p.m. **in the church** for the purposes of considering and resolving the business to be transacted at the meeting as set out in the agenda below.

Members of the public are invited to address the meeting between 7.30 p.m. and 7.45 p.m

Sarah Smart  
Clerk

## A G E N D A

**LGA 1972 s12 10(2)(b) states that business must be specified on the agenda; therefore the Council cannot lawfully agree any matter that is not on the agenda. \* indicates an agenda item for reporting only**

- 1/139 To receive apologies
- 2/140 Open forum for members of the public
- 3/141 To approve the Minutes of the monthly meeting held on 7<sup>th</sup> September, 2021
- 4/142 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda
- 5/143\* Clerk's report and matters arising from the Minutes
- i. Replacement trees
  - ii. Entrance gate on High Ditch Road
  - iii. SCDC Zero Carbon Grant 2021 – Six free trees
  - iv. Carbon Footprint whips
  - v. West side of Ditton Lane
- 6/144 To approve payments made during the month and accounts for payment:
- |  | Cheq.  | Amnt    |
|--|--------|---------|
|  | No     |         |
| British Telecommunications   | DD     | 28.41   |
| Haven Power – street lights  | DD     |         |
| Hayden Woodruff – bus shelter  | 101820 | 15.00   |
| Buchans – verges, churchyard, cemetery, recreation ground, cricket outfield, green | 101821 | 1137.29 |
| St Ives Quickprint Ltd. – newsletter   | 101822 | 170.00  |
| Hayden's – pavilion plan survey – replacement cheque 795                           | 101823 | 677.70  |
| HM Revenue & Customs   | 101824 | 177.60  |
| Sarah Smart – October salary   | 101825 | 470.23  |
- 7/145 To receive report from County Councillor
- 8/146 To receive report from District Councillors

- 9/147 To consider following planning applications and tree works applications
- |                  |                              |  |
|------------------|------------------------------|--|
| 21/04462/HFUL    | 17 High Ditch Road           | Conversion of outbuilding to form office and store   |
| S/1096/19/COND18 | Wing Development             | Submission of details required by condition 18(BREEAM Pre-certificate)of reserved matters application S/1096/19/RM |
| S/2682/13/COND60 | Land north of Newmarket Road | Submission of details required by condition 60 (Piling) of outline permission S/2682/13/OL                         |
- 10/148 Planning application responses from SCDC:  
None
- 11/149 To agree amendments to bank mandate to satisfy requirements for signatories on council accounts
- 12/150 Finance:
- i. To receive financial report to 30<sup>th</sup> September, 2021
  - ii. To receive bank reconciliation to 30<sup>th</sup> September, 2021
- 13/151 To consider whether to renew grass cutting contract and agree/amend current specification
- 14/152 To consider applications for co-option to the Council
- 15/153 To consider grant application from Fen Ditton Gardening Club
- 16/154 To agree arrangements for Firework Event
- 17/155 Pavilion redevelopment:  
Report of any progress/meetings held
- 18/156 Cambridge Water Treatment Plant
- i. To receive any updated information and actions in last month
  - ii. To consider response to Planning Inspectorate with regard to the Environmental Statement relating to the proposed development.  
<https://infrastructure.planninginspectorate.gov.uk/projects/eastern/cambridge-waste-water-treatment-plant-relocation/>
- 19/157 To receive progress report on project to repair cemetery wall
- 20/158 To discuss proposals by Hill Marshall for office space at Marleigh
- 21/159 To receive correspondence  
SCDC – notice of tax base for 2022/23 and submission of precept
- 22/160 To accept notices and matters for the next agenda  
It should be noted that no decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully agree any matter that is not on the agenda.

**The next meeting of the Council will be held on Tuesday, 7<sup>th</sup> December, 2021 at 7.30p.m.**