

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 5th June, 2018 at 7.30 p.m. in the Recreation Ground Pavilion.

Present: Cllrs. Bennée; Bush; Collett; Conroy; Devine; Easterfield; Farrar (Chairman); Jones;

In attendance: Dist. Cllrs. Cone, Daunton and Williams; Cty. Cllr. Bradnam; the clerk

2018/24 To receive apologies

Cllr L Suess

2018/28 Open Forum for members of the public

No members of the public in attendance

2018/29 To approve the Minutes of the meeting held on 19th April, 2018

The Minutes of the meeting held on 19th April, 2018 were approved and signed.

2018/30 To approve the Minutes of the monthly meeting held on 8th May 2018

The Minutes of the meeting held on 8th May, 2018 were approved with the amendment to 2018/20 to read ' No further information – deferred to future meeting.'

2018/31 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary in relation to any agenda item

No declarations made

2018/32 Clerk's report and matters arising from the Minutes

- i. Cemetery extension – the adjustments to the railings on the northern boundary will take place in week beginning 2nd July
- ii. Speed reducing gate on High Ditch Road – not in place. Cty Cllr Bradnam will pursue the matter
- iii. Church wall survey – no contact from the structural engineer regarding the digging of the trail holes. The faculty has expired for this work. The structural engineer has been informed of the need to progress and the Rev. Alun Ford has been kept informed of the situation/
- iv. Spraying of recreation ground. This has not been carried out.
- v. Rough sleeper and tent at end of High Street – SCDC were informed and reported that they could find no evidence. Confirmation was provided to SCDC that the tent and the rubbish remain. The mater was passed to SCDC environmental services department to clear the debris.
- vi. Annual Return – the return had been submitted to the external auditors and the notice of public rights published.
- vii. Electricity account query – the large bill in May was due to undercharging by way of estimated bills throughout the year.
- viii. Waterbeach Community Forum – the meeting will be held on 21st June, 2018 in Waterbeach School – drop in session from 6.15 p.m. and formal meeting at 7.15 p.m.
- ix. Church wall – damaged on 25th May and reported to SCDC as operatives of refuse lorry were seen to be investigating the damage at time of incident. The information has been passed to Rev. Alun Ford and the insurers.

2018/33 To approve payments made during the month and accounts for payment:

The following payments with the exception of cheque number 101499 were approved for payment:

	Cheq. No	Amnt
British Telecommunications	DD	30.79
e.on	DD	15.17
Hayden Woodruff	101535	15.00
CGM – cemetery, recreation ground, village green	101536	372.83
Came & co - insurance	101537	670.95

Sarah Smart – May salary	101538	544.27
CGM – outstanding for work in churchyard	101499	2394.00
Mark Sturmeay - churchyard	101539	315.00

2018/34 To note money received

Noted that no money received

2018/35 To receive report from County Councillor

County Council headquarters are to be moved to Alconbury with the register office retaining a presence in Cambridge and the archives moving to Ely.

Conservators of the Cam – as a newly appointed member to the Board Cllr Bradnam is working with SCDC to and City Shared Waste Services to formalise arrangements for litter picking on the towpath. Cllr Bradnam agreed to investigate the ownership and responsibility of the Cut of the Cam at the bottom of High Street.

2018/36 To receive report from District Councillors

Cllr Cone detailed his intention to work with parish councils to assist with strategies to tackle social isolation and to support the approval of the Local Plan. He reported that SCDC have confirmed that it now meets the government's requirement for the provision of new housing land.

Cllr Cone raised the case of installing a mobile speeding device such as he had been involved with in Fulbourn. The device acts as a deterrent by highlighting the speed at which a driver is travelling, and collects data of vehicle movement and speed. It was agreed that a demonstration of the device would be informative.

Cllr Daunton reported that an inaugural meeting of the Cambridge Bus Users Group was held on 2nd June.

Cllr Daunton agreed to find out the time frame for the building of the community building at the WING development.

Cllr Williams – as portfolio holder for finance has suspended all grants for new applications and is looking into the criteria for grants.

2018/37 To consider following planning applications and tree works applications

S/1913/18/FL	6 Quay Waters	Erection of new 4m tall acoustic fence to the west boundary of the property. Agreed. Request that the fence is screened with suitable vegetation from the neighbouring property.
S/1004/18/RM	Land north of Newmarket Road	Reserved matters application detailing appearance, landscaping, layout and scale for infrastructure works, including internal roads, landscaping and drainage as part of PHASE 1 OF THE Wing masterplan of approved outline application S/2682/13/OL for up to 1300 homes, primary school, food store, community facilities, open spaces, landscaping and associated infrastructure and other developments Amended Cllr Jones agreed to scrutinise and to consider an appropriate response
S/1000/18/DC	Land north of Newmarket Road	Discharge of condition 8 (Site wide design code) of planning permission S/2682/13/OL Cllr Jones agreed to scrutinise and to consider an appropriate response

C/5007/16/CC/C3	Phase 1 of the Chisholm Trail	Condition 9: Construction Management Plan Cllr Jones agreed to scrutinise and to consider an appropriate response
C/5005/16/CC/C8	New pedestrian and cycle bridge across the River Cam	Condition 12: Haul road details and reinstatement, Cllr Jones agreed to scrutinise and to consider an appropriate response Condition 26: Grassland translocation Cllr Jones agreed to scrutinise and to consider an appropriate response Condition 28: Tree protection Cllr Jones agreed to scrutinise and to consider an appropriate response Condition 30: Landscape Ecological Management Plan (LEMP) Cllr Jones agreed to scrutinise and to consider an appropriate response
S/1785/18/TC	9 High Street	Reduce yew by 1m all round to retain shape No objection. It was noted that the applicant had already been determined

2018/38 Planning application responses from SCDC:

None received

2018/39 To review insurance

The insurances had been reviewed and approved. It should be established if the insurance provides cover public liability and serving and selling food by Fen Ditton Recreation Ground Trust.

2018/40 To consider list of suggested uses for telephone box and cost of restoration.

It was agreed that the working party would meet and submit a proposal to a future meeting.

2018/41 To consider and approve if appropriate transferring pavilion electricity account from the Council to the Recreation Ground Trust to regularise expenditure and income.

It was agreed that the pavilion electricity account be transferred to the name of Fen Ditton Recreation Ground Trust to regularise expenditure and income

2018/42 To consider scheme, if any, for submission to Cambridgeshire County Council Local Highway Initiative for July deadline.

It was agreed that a scheme be proposed for double yellow lines at Wrights Close and Stanbury Close to provide clear passage and easier turning for delivery lorries and public transport be submitted to the July meeting of the Council for consideration ahead of the deadline for submission of 31st July.

2018/43 To consider grant application from Fen Ditton Recreation Ground Trust to support revenue costs in year 2017/18 to cover shortfall in fund raising for redevelopment of pavilion in that year.

The grant application was considered and a grant of £1400 approved

2018/44 To agree delegated powers to Chairman of Fen Ditton Recreation Ground Trust fund raising committee to discuss grant applications on behalf of Fen Ditton Parish Council

It was agreed that delegated powers to discuss grant applications on behalf of Fen Ditton Parish Council be granted to the Chairman of Fen Ditton Recreation Ground Trust fund raising committee, currently Jennie Conroy.

2018/45 To approve signatories of Sports England contract for grant for redevelopment of pavilion.

It was agreed that the Chairman and vice-chairman be signatories.

2018/46 To receive correspondence:

SCDC – 5 year land supply

SCDC – Waterbeach Forum meeting

CCC – Local Highway Initiative

Cambs. Local Stakeholder meeting invitation from Chairman Horningsea Parish Council
Belgrave – offer to attend to discuss RLW’s outline planning application submission to SCDC for
Waterbeach New Town East. It is understood that representation is being made to Horningsea
Parish Council it was therefore suggested that enquiries be made regarding attendance at the same
meeting.

2018/47 To accept notices and matters for the next agenda

Cllr Conroy gave notice of her intention to tidy up overhanging vegetation along Wadloes. Request
for assistance was also made.

No matters for the next agenda were

The meeting ended at 9.20 p.m.

Chairman Date

DRAFT