

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 7th September, 2021 in the church

Present: Cllrs. Bloomfield; Dangerfield; Easterfield; Farrar (Chairman); Jones

In attendance: Dist. Cllrs. Cone; Daunton and Williams; Cnty Cllr Bradnam; Debbie Wildridge (Locality); one member of the public; the clerk

2021/88 To receive apologies

Apologies had been received from Cllrs Devine and Suess.

2021/89 Open forum for members of the public

The member of the public attended reference agenda item 103

2021/90 To approve the Minutes of the monthly meeting on 3rd August, 2021

The Minutes of the meeting held on 3rd August, 2021 were approved and signed.

2021/91 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda

No disclosable and non-pecuniary interests in relation to any items on the agenda were disclosed

2021/92 Clerk's report and matters arising from the Minutes

- i. Replacement trees – no update from CCC local highway officer
- ii. Entrance gate on High Ditch Road – no update from CCC local highway officer
- iii. Litter bin –
 - a. High Street – No further update
- iv. Update on webinar on preferred options for the Greater Cambridge Local Plan
Cllr Bloomfield reported having attended the webinar. There are no allocated sites in Fen Ditton; areas of interest are the increase in allocation at Waterbeach, the inclusion of the airport site and Cambridge North. The requirement for dwellings is higher than the government requirement and has been linked to the anticipated amount of jobs, however this may need to be re-assessed for changes in working patterns resulting from the pandemic and changes in retail. The locations are sites already identified and have had an increase in numbers. The sites are identified for their sustainability although there is concern regarding water supply.
- v. Casual vacancy – the casual vacancy created by the disqualification of Tom Butler can now be filled by co-option. A further casual vacancy has arisen by the resignation of Serga Collett to whom thanks were expressed.
- vi. SCDC Zero Carbon Grant 2021 – Six free trees application submitted for planting on recreation ground/cemetery boundary

2021/93 To approve payments made during the month and accounts for payment:

It was approved that the following cheques be signed for payment

	Cheq. No	Amnt
British Telecommunications	DD	28.41
Haven Power – street lights	DD	16.36
Hayden Woodruff – bus shelter	101788	15.00
Buchans – verges, churchyard, cemetery, recreation ground, cricket outfield,	101781	1294.29
Fen Ditton Village Hall – public meeting with Anglian Water	101789	35.00
Kevan Witt Associates (2012) Ltd – pavilion plan survey	101790	1434.00
Hayden's – pavilion plan survey	101791	677.70
Sth Cambridgeshire District Council – waste collection 01.04.21 to 30.03.2022	101792	587.60
HM Revenue & Customs	101793	117.60
Sarah Smart – August salary	101794	470.23

2021/95 To receive report from County Councillor

Cllr Bradnam reported:
 on the responsibilities of each of the county, district and parish councils.
 arrangements at Milton household recycling centre
 the Cambridge Waste water Treatment Plant relocation and ongoing environmental surveys on
 the main site and the pipeline corridor to Waterbeach
 applications to the Local Highway Fund deadline
 the plant based carbon calculator
 additional resources to tackle crime in rural communities and prevent domestic abuse and
 stalking
 update on covid
 Greater Cambridge Partnership joint assembly – parish councillors requested an update on the
 public transport improvements and city access strategy.
 Parish councillors requested the base line for checking to establish if there had been
 improvements as a result of the Chisholm trail bridge

2021/96 **To receive report from District Councillors**

Cllr Daunton reported:
 The publishing of the new local plan proposals
 Support for three Afghan families
 Cambridge Waste Water Treatment plant relocation
 Dedicated team to support businesses to re-open safely
 Pay award for staff
 Plan to transform bus network to provide a bus every ten minutes in Cambridge and from larger
 towns and villages and an hourly service from rural areas.

Cllr Cone reported:
 on the proposed Local Plan to 2041 which will have a huge impact on Fen Ditton and Fulbourn
 and the inclusion of 48.4840 houses which is well beyond what the government’s calculated
 need suggests.
 the Cambridge Waste water Treatment Plant relocation
 free trees for parish councils

2021/97 **To consider following planning applications and tree works applications**

21/03583/FUL	Land south of Low Fen Drove Way	Retention of 7 boreholes and associated headworks until December 2024 Noted
S/1096/19/COND4A	Wing Development north of Newmarket Road	Submission of details required by condition 4 (External Lighting) of planning permission S/1096/19/REM It was agreed that in view of previous issues of lighting that information of where examples of the proposed lighting could be viewed should be sought.
21/03201/S73	Orchard House, High Ditch Road	Variation of condition 2 (approved plans) of reserved matters application S/1425/15/RM (Reserved matters application for two dwellings and access (Access Appearance Landscaping Layout and scale) to revise the line of the front boundary between Orchard House and Plot 1, to move the access to plot 1 by 3m to the west and widening access by 9.8m

21/03690/S73	Orchard House, High Ditch Road	Noted. Request for replacement trees for any removed. Variation of condition 1 (approve details) of outline planning permission S/2296/14/OL (Erection of two dwellings with parking and access following demolition of existing garage) to revise the line of the front boundary between Orchard House and Plot 1, to move the access to Plot 1 by 3m to the west and widening the access by 9.8m
21/03656/HFUL	80 Horningsea Road	Noted. Request for replacement trees for any removed. Erection of a conservatory to the side of the property
21/03562/CTY	Land between Ditton Walk and Fen Road across Ditton Meadows and the River Cam	Noted. Materials on site and deliveries should be considerably done Discharge of Condition 7, lighting specification, for new pedestrian and cycle bridge across the River Cam, including access ramps, lighting, steps, paths to the public highway, landscaping, replacement of the jetty, and flood compensation areas
21/03689/LBC	16 High Ditch Road	Unable to find sufficient information to comment. Concern of the general appearance. Replacement of existing glazing with 14mm slim double glazing Noted

2021/98 Planning application responses from SCDC:

None

2021/99 To consider whether to proceed with installation of water fountain

It was agreed that the water fountain should be installed. Installation on recreation ground side of the cemetery railings opposite the tap.

2021/100 Local Highway Improvement scheme 2022/2023

- i. To consider whether to apply by closing date of 30th September 2021
It was agreed that a submission would not be made
- ii. To consider what to apply for if i above approved.
See I above.

2021/101 Finance:

- i. to receive financial report to 30th June, 2021
The financial report including the budget figures had been circulated and was noted by councillors

2021/102 Fireworks:

- i. To agree date for firework display
It was agreed that the firework event would be held on Saturday, 6th November, 2021
- ii. To agree expenditure for fireworks
A budget figure of £650 + VAT was agreed
- iii. To agree allocation of monies raised
Deferred until takings were known

2021/103 To consider request to install parking bollard on parish council property

It was agreed that further information regarding legal height should be sought before a decision is made.

2021/104 To receive all updated information re installation of a defibrillator and for any queries to be discussed – If necessary any decision to purchase to be made at the October meeting following proper process.

Cllr Easterfield had researched the offerings of the East of England Ambulance service and compared the units and cabinets available through them and other suppliers and renting and purchasing. Based on the information it was agreed that the decision of minute 2021/82 should be properly reversed at the October meeting to enable the purchase of the equipment to proceed.

2021/105 Pavilion redevelopment:

A topographical and tree survey had been carried out. A meeting of the working party would be arranged by Chris Senior to discuss the findings and proceed to planning.

2021/106 To arrange to meet to discuss boundary of cemetery and Stanbury Close

As a result of the comments of the residents to proposed tree planting along the boundary a meeting with Cllr Dangerfield, Easterfield, the tree surgeon and the clerk would be arranged to discuss proposals for a way forward with the management of the boundary.

2021/107 Cambridge Water Treatment Plant relocation consultation

To consider, in support of Horningsea Parish Council, arranging a meeting with District and County Councillors to raise questions and concerns of residents and neighbouring parish councils about North East Cambridge Area Action Plan and Cambridge Waste Water Treatment Plant Relocation and to request Lucy Frazer MP to chair such a meeting.

It was agreed that a meeting would be arranged with Cllr Jones making arrangements.

2021/108 To receive progress report on project to repair cemetery wall

To consider quotes:

- i. for specification and sufficient information to submit an application for Listed Building Consent to SCDC, a Diocesan Faculty and quotes from builders

It was agreed that the estimate of £2400 for a site visit to review proposals, undertake check dimensions and photograph for documents, produce a Heritage and Access Statement for a Listed Building Consent application and preparation of specification and schedule of works for identifying works and prepare a site plan and mark up photographs sufficiently to illustrate the scope of work be accepted

- ii. for submission of information to SCDC, Diocese and builders

It was agreed that the estimate of £160 to submit Listed Building Consent application to SCDC, the estimate of £160 to submit documents to Diocese for List B approval and the estimate of £600 to agree list of 3 or 4 contractors compile tender document and issue for competitive tender, to deal with any queries in the tender period and to produce a report following receipt of tenders be accepted.

2021/109 To discuss draft specification of office space at Marleigh

The requirements of the parish council for the office space as required by the s.106 for the Marleigh development as prepared by the Chairman had been circulated and was discussed. Following discussion it was agreed that the office space identified by Hills Marshall should not be shared with the Land Trust and Locality as suggested and that the Council require a dedicated, self-contained secure office space to operate effectively and discharge their duties with meeting space available for regular monthly meetings. Philippa Kelly, SCDC planning officer will liaise with Hills Marshall regarding this matter.

2021/110 To agree to engage Wellers Hedley in matters relating to agreement for office space at Marleigh as per s.106.

It was agreed in principle that Wellers Hedley be appointed as necessary.

2021/111 To receive correspondence

None

2021/112 To accept notices and matters for the next agenda

Agenda item: Christmas tree

Chairman Date

DRAFT