

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 5th October, 2021 in the church
Present: Cllrs. Bloomfield; Dangerfield; Easterfield; Farrar(Chairman); Jones; Suess
In attendance: Cnty Cllr. Bradnam; Dist. Cllrs. Daunton; Hawkins and Williams; 6 members of the public; the clerk

Henry James, Hills attended to give an update of the Phase 2 submission for Marleigh development for 421 homes(333 apartments and 88 houses). No gas supply, electric charging points for some dwellings, capacity does not allow for all but passive supply will be in place.

2021/113 To receive apologies

Apologies had been received from Cllr Devine and Dist. Cllr. Cone.

2021/114 Open forum for members of the public

A member of the public expressed concerns regarding the absence of reference to the building on the green belt in the consultation for the relocation of the waste water treatment plant and of the relevance of the consultation with the North East Cambridge development giving rise for the need for the treatment plant to be relocated. Matters address by Dist Cllr Hawkins

Members of the public referred the erosion of the bank and potholes in Plough Hill and the poor state of the pavement and lighting in Church Street to Cnty Cllr Bradnam.

A member of the public raised concerns of development in Chesterton. Cllr Bradnam would investigate

A member of the public raised concerns of the blocking of public right of way footpath 16 and the interference of parish council land by overhanging vegetation

2021/115 To approve the Minutes of the monthly meeting held on 7th September, 2021

The Minutes of the meeting held on 7th September were approved.

2021/116 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda

No declarations were made of disclosable pecuniary or non-pecuniary interest in relation to items of the agenda were made

2021/117* Clerk's report and matters arising from the Minutes

- i. Replacement trees
- ii. Entrance gate on High Ditch Road
- iii. SCDC Zero Carbon Grant 2021 – Six free trees
- iv. Carbon Footprint whips

2021/118 To approve payments made during the month and accounts for payment:

The following payments were approved.

	Cheq. No	Amnt
British Telecommunications	DD	28.76
Haven Power – street lights	DD	16.36
Hayden Woodruff – bus shelter	101796	15.00
Buchans – verges, churchyard, cemetery, recreation ground, cricket outfield, green	101797	928.49
Neil Pawson - fireworks	101798	780.00
PKF Littlejohn LLP – external audit	101799	240.00
HM Revenue & Customs	101800	117.40
Sarah Smart – September salary	101818	470.43
Royal British Legion – see minute 2021/123	101819	100.00

2021/119 To receive report from County Councillor

Cnty Cllr Bradnam reported:

on an upgrade to comply with revised emission limits at Amey Waste Facility

on the relocation of Cambridge Waste Water Treatment plant

on the Governments covid booster eligibility

on the NHS restructure and collaboration with county and district councils

- the councils work on transport, education, support with the district council for Afghan refugees
- 2021/120** **To receive report from District Councillors**
 Dist. Cllr Daunton reported:
 on the local plan which will include 7200 by 2041 with an additional 4400 as a 10% buffer to ensure that people are not priced out of the area or forced into long commutes and that house prices and rents are kept down.
 on the development of land south of Coldhams Lane, north of Cherry Hinton and North East Cambridge
 on the Greater Cambridge Partnerships vision for a network to provide better bus provision in rural areas.
 Civil parking enforcement which would mean that the Council would need a parking regime provision for 8 Afghan refugee families
 policing in the community. Cllr Daunton was asked to notify the clerk of the e-mail address for the police officer for Fen Ditton
 covid update
 Dist.Cllr Cone’s report had been circulated to councillors and included:
 information regarding anti-slavery day
 dates for community forums
 scheme to tackle repeat offenders
 extension to the e-bike and e-scooter scheme
- 2021/121** **To consider following planning applications and tree works applications**
- | | | |
|--------------|---------------------|--|
| 21/03808 | 36 Green End | Removal of existing roof structure and the construction of a first floor extension and modification of the roof to include gables to front elevation
No objection. All vehicles and materials on site |
| | Cambridge Ice Arena | New premise Licence for the sale of alcohol 12.00- 00:00; indoor sporting events 19:00-00:00; performances of dance: 06:00-00:00; open to the public: 05:00-02:00
Noted |
| | Co-op, Marleigh | Premise Licence for the sale of alcohol 06.00-23.00
Noted |
| 21/1277/TTCA | 9 High Ditch Road | Copper beech – fell
Noted |
- 2021/122** **Planning application responses from SCDC:**
 None
- 2021/123** **To agree donation to British Legion for Remembrance Day wreath and representative of Council to lay the wreath**
 It was agreed that as it is the centenary of the dedication of the war memorial a donation of £100 be made to the British Legion
- 2021/124** **Fireworks:**
- i. To agree amended date for firework display
 It was agreed that the event would now be held on 5th November
 - ii. To agree arrangements for catering
 Laurice Suess agreed to investigate previous arrangements
- 2021/125** **To receive and consider external auditor’s report**
 The external auditors report had been circulated. The external auditor reported that the Section 2 of the AGAR form had not been signed in accordance with the Accounts and Audit

Regulations 2015 and that the internal auditor's report had highlighted that the notice for the exercise of public rights for the 2019/20 AGAR was not publicised on the Council's website. The external auditor drew attention to the fact that there was no minute reference included in Section 2 of the AGAR. The minutes of the meeting on 4 May 2021 provided evidence that Section 1 and Section 2 were approved in the correct order and that the minute references for should read 2021/16i and 2021/16ii respectively

2021/126 To consider applications for co-option to the Council

No applications had been received.

2021/127 Land by the Barn

- i. To consider additional information regarding the installation of a parking bollard on parish council property

It was noted that in light of the Deed of Grant on the land the council are unable to give permission for the installation of parking bollards.

- ii. To consider any necessary action regarding the Council land

It was agreed that a letter should be sent to the occupant of 3 Green End requesting that they do not park or allow cars to park on the land adjacent to their property obstructing Public Right of Way Footpath 16 and that they remove the russian vine which overhangs from the property,

2021/128 To agree that Standing Order 7a is suspended in relation to minute 2021/82i to allow the resolution to be reversed in view of further information materialising which demonstrate that the best option in the long term would be to purchase a defibrillator

It was agreed that Standing Order 7a be suspended in relation to minute 2021/82i and that the resolution is reversed in view of further information materialising which demonstrate that the best option in the long term would be to purchase a defibrillator

2021/129 To agree purchase of defibrillator

It was agreed that a 4000 cabinet plus G5 defibrillator with ICPR pads be purchased from Defibstores as a cost of £1415.

It was noted that Hutties had offered to do any necessary wiring free of charge for which the council expressed gratitude.

2021/130 To receive report from chairman on meeting regarding the emerging plan for residential development on land north of Cherry Hinton

The Chairman had not had a meeting to date.

2021/131 Pavilion redevelopment:

Report of any progress/meetings held

A 'kick off' meeting to define the project brief is to be held on 20th October. Members of the working party had been asked to send thoughts on room use, room dimensions, accessibility, budget parameters, timescale and public engagement process to the clerk ahead of the meeting.

2021/132 To consider proposed tree management:

- i. The Green

It was agreed that the hazelnut be coppiced as previously agreed at a cost of £200 Cemetery/Stanbury Close boundary

It was agreed that an application be submitted to SCDC to crown lift and pollard the multi-stemmed sycamore and pollard the ash and that the prunus, hawthorns and field maples in the hedge line be pruned to allow them to become more balanced trees/allow neighbouring trees to flourish. The area of brambles to be tamed to maintain environmental benefit whilst prevent significant encroachment. The self set buddleia and the elder growing out of a grave in the middle of the cemetery would be removed. The dead elm at the entrance to the cemetery to be removed
Agreed cost of £1750

- ii. Plough Hill

The tree survey for the pavilion noted dead elms and branches overhanging the overhead wires. It was agreed that the dead elms along the boundary and the branches overhanging the wires be done at a cost of £750
All work to be carried out by Hudson Timber

2021/133 Cambridge Water Treatment Plant

- i. To receive any updated information and actions in last month
A meeting with Lucy Frazer, MP had been held following which a letter supporting the access to the plant off the A14 was received.

2021/134 To receive progress report on project to repair cemetery wall

The architect had met with Charles Jones and was proceeding with obtaining the necessary information to submit applications to SCDC and the Diocese

2021/135 To discuss proposals by Hill Marshall for office space at Marleigh

The clerk had attended a meeting with the planning officer, the community development officer, other users of the office space and representatives from Hills and Marshalls at which the use of the space and lay out was discussed. Hills are to provide a revised plan based on the discussion to provide a separate office space for the council, with shared kitchen and toilet facilities with other users requiring administrative working space and that a space accessible to the council for meetings.

2021/136 Christmas Tree

- i. To agree to purchase and cost of Christmas tree.
It was agreed that 12 foot tree be ordered for delivery on 3rd December
- ii. To agree date for switch on of lights
It was agreed that the lights would be switched on at 6pm on 4th December

2021/137 To receive correspondence

Lucy Frazer MP

2021/138 To accept notices and matters for the next agenda

No notices of matters for the next agenda.

Chairman Date