

Minutes of the monthly meeting of Fen Ditton Parish Council held on Tuesday, 5th April 2022 at 7.30 p.m. in the church

Present: Cllrs. Bloomfield, Butler; Devine, Easterfield; Jones, Farrar (Chairman)

In attendance: Cnty Cllr. Bradnam; Dist. Cllrs. Cone and Daunton; one member of public

2021/249 To receive apologies

Apologies were received from Cllrs. Dangerfield and Suess and Dist. Cllr Williams.

2021/250 Open forum for members of the public

The member of public raised concerns regarding the condition of the ditches on the opposite side of the river from The Plough. Cllr Bradnam reported that she had raised this with Anglian Water. Connern was also raised about the lighting on the new hotel new Cambridge North Station. Cllr Bradnam would investigate.

2021/251 To approve the Minutes of the monthly meeting held on 1st March, 2022

The Minutes of the monthly meeting held on 1st March were approved and signed.

2021/252 To approve the Confidential Minutes of the monthly meeting held on 1st March, 2022

The Confidential Minutes of the monthly meeting held on 1st March were approved and signed.

2021/253 To approve the Minutes of the monthly meeting held on 15th March, 2022

The Minutes of the meeting held on 15th March were approved and signed.

2021/254 To approve the Confidential Minutes of the monthly meeting held on 15th March, 2022

The Confidential Minutes of the meeting held on 15th March were approved and signed.

2021/255 To receive declarations from Councillors as to the disclosable pecuniary and non-pecuniary interests in relation to any items on the agenda

Cllr Farrar declared an interest in 2021/258 – 27 High Ditch Road as being the owner of the neighbouring land

2021/256* Clerk's report and matters arising from the Minutes

- i. Replacement trees – the two trees due from CCC had not materialised. The clerk recommended that these now be left until the autumn when approach to the Highways Officer would be refreshed.
- ii. Churchyard wall – CCC Highways are objecting to the weep holes within the design which are in accordance with the rest of the wall. A meeting with members of the parochial church council and the highways officer is to take place.
- iii. Fire in children's play area – the fire had been reported to the police who had requested CCTV footage.

2021/254 To approve payments made during the month and accounts for payment:

The following payments were agreed for payment.

	Cheq. No	Amnt
British Telecommunications	DD	29.81
Drax – street lights	DD	
Buchans – replacement cheque	101862	306.94
Hayden Woodruff – bus shelter	101863	15.00
Mark Easterfield – telephone box/defib insta	101864	76.92
Red Shoes – pay roll	101865	45.00
HM Revenue & Customs	101866	117.40
Sarah Smart – March salary	101867	470.43

2021/255 To note money received

Quy Fen Trust – grant: 131.60; cemetery fees – 920; VAT – reclaim – 3249.14

2021/256 To receive report from County Councillor

Cllr Bradnam reported:

Cambridge Waste Water Treatment Plant relocation Phase three consultation

Waterbeach to Cambridge Better Public Transport, Chisholm Trail Phase 2; Household recycling centre in Butt Lane expansion and that she had planted a plum tree in Musgrave Way as Chair of SCDC to commemorate the Queen's Platinum Jubilee

2021/267 To receive report from District Councillors

Cllr Cone expressed thanks for support in past four years as a district councillor and Reported:

On the schemes to support Ukranian refugees;

Cllrs Daunton and Williams reported:

On the schemes to support Ukranian refuges; the housing land supply being comfortably above the minimum 5 year supply expected by the Government; help to housing charity; grants for climate change; and community chest grant which now supports defibrillator installation.

2021/258 To consider following planning applications and tree works applications

22/0350/TTCA	27 High Ditch Road	Walnut – fell to near ground level and regrowth Noted
S/1096/19/COND17	Land north of Newmarket Road	Submission of details required by condition 17 (Retail Unit Servicing and Operational Management Plan/Scheme) of reserved matters application S/1096/RM The council considered that there should be no access along Ditton Lane to and from the Retail units. This is requested to prevent access by deliveries to the site and should be signed as such.
S/1096/19/COND10	Land of Newmarket Road	Submission of details required by condition 10 (odour filtration ductwork) of reserved matters application S/1096/19/RM Noted
22/0357/TTCA	Cemetery, Church Street	Remove dead wood and reduce height by 3ms of ash and sycamore Noted
22/0163/TTCA	43 Green End	Willow – pollard at 5m above ground level Noted
22/01197/HFUL	Hardwick House	Retrospective conversion of existing Garage and Workshop to annex The Council are mindful of the history of the use of the conversion as a let property not annexed to Hardwick House. The Council approve the application for an annex to Hardwick House based on permission granted being conditioned that use of the annex is and remains subsidiary to Hardwick House.

2021/259 Planning application responses from SCDC:

None

2021/260 To note increase in pay scales

The 1.74% increase from 1st April 2021 in the pay scale for the clerk as agreed by the National Joint Council for Local Government Services was noted and would be reported to the payroll administrator.

2021/261 Pavilion redevelopment:

Report of any progress/meetings held

2021/262 Cemetery wall:

To consider engaging Stephanie Norris as Contract administrator.

It was agreed to engage Stephanie Norris as contract administrator for RIBA Stages 5 – 6 for a fee of £2721, being 40% of 15% of the contract value.

The Health and Safety requirement on the council for the works was queried. The clerk agreed to clarify the situation.

2021/263 Cambridge Water Treatment Plant – update on information received and sent.

Phase 3 Consultation and approve any response

A letter had been received from Lucy Frazer, MP seeking the key points the Council consider important for her to include in her submission.

Cllr Jones agreed to prepare the response from the Council for circulating to members of the council prior to submission.

2021/264 To consider, in view of increased fuel costs, an additional increase to contractors

Contract costs had increased by 3% over last year's charges. It was proposed that the Council approve a further % increase in view of the unprecedented and unforeseen increase in fuel costs. It was agreed that the contract costs paid be increased by 8% over last year's charges for this season with the 3% increase being the base figure at the end of the season for any future increase.

2021/265 To receive correspondence

None

2021/266 To accept notices and matters for the next agenda

No notices or matters for the next agenda were received.

Being the last meeting Cllr Easterfield would attend as a councillor the clerk thanked him for his work on the parish council and help he had given

Chairman Date